



TRINITY EXAM CHECK LIST

1. Record **video** as per instructions:
https://napervillemusicacademy.com/documents/recording_instructions.pdf
2. Take a **photo** with the TCL book, if using
https://napervillemusicacademy.com/documents/how_to_label_and_submit.pdf
3. If not using TCL books, **make PDFs** of legally downloaded sheet music. One PDF per song
https://napervillemusicacademy.com/documents/how_to_label_and_submit.pdf
4. Make a **list of performed items** in the order in which they are performed:
 - R&P: list songs in order of performance, and clearly note what is ‘technical focus’ song
 - Classical/Jazz:
 - List technique group (A, B or C)
 - List titles of exercises, excerpts, or folk songs
 - List Songs in order in which performed
 - List Non-TCL songs: composer name_full title
https://napervillemusicacademy.com/documents/how_to_label_and_submit.pdf
5. Put **Item 4** information (above) in the submission email
6. Add **attachments**: photo, video, PDFs of legally downloaded sheet music

NOTE: any additional email or phone call by the administration to correct the submission will result in an additional fee of \$7 per email/phone call.